



**CHALAPATHI INSTITUTE OF PHARMACEUTICAL SCIENCES
(AUTONOMOUS)**

Accredited by NBA (B.Pharmacy) and NAAC with 'A' Grade
Affiliated to Acharya Nagarjuna University, Guntur, Approved by AICTE
Chalapathi Nagar, Lam, GUNTUR – 522034, A.P.

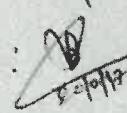
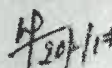
**2.3.2 Minutes of Powerpoint and
Video lectures delivered by Teaching Faculty**

20/2/17

47. TEACHING STAFF MEETING

85

The following staff members are required to attend teaching staff meeting for 2/VI PharmD at 4.30 pm in room no: 308 with necessary documents to discuss the following agenda.

Mrs. SR:  Mr. DET: A Dr. ANS:  Dr. VVR: 
Mrs. BV:  Mr. GNR:  Dr. NLP: NP Mrs. PSN: 

Agenda:

1. 2nd Sessional Exams
2. Progress of classwork
3. Student attendance
4. Remedial classes
5. Student Enrichment Programmes
6. Meditation
7. Mentorship
8. Any other

Resolutions:

1. Minutes of 45th meeting was approved.
2. Syllabus for 2nd Sessional Examinations was reviewed and found that the syllabus was covered as per the teaching plan in all the subjects.
3. Attendance register entries up to 20/02/17 was reviewed.
4. It is resolved to conduct the remedial classes continue everyday after completion of lab.
5. It was resolved to conduct the 2nd sessional Examinations from 27/02/17.



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6. It is resolved to conduct revision classes for II semestral syllabus from 10/2/17 to 26/2/17.

7. It is discussed and resolved to continue the classes with the help of ICT resources especially with power-point presentations and videos.

8. The program of curricular and co-curricular activities were reviewed as follows.
from: 16/11/16 to 28/02/17.

SUBJECT	CODE	No of Ppts	No of Videos	No of QET	No of student seminars	No of Supp/P	No of G.D	Signature of faculty
Human Anatomy & physiology	P.D 1.1	04	01	-	04	02	-	A
Pharmaceutics	P.D 1.2	03	02	-	02	01	01	NP
Medicinal Biochemistry	P.D 1.3	04	03	01	02	02/01	-	h
Pharmaceutical organic chemistry	P.D 1.4	03	03	01	04	02/01	02	A
pharmaceutical inorganic chemistry	P.D 1.5	05	02	02	04	02/02	03	A
Remedial Biology	P.D 1.6	03	01	01	01	01	01	A
Remedial mathematics	P.D 1.6	03	02	01	03	02	02	A

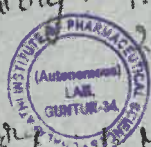
9. I/VI PharmD students were participated in Pharma-Expo. conducted by the college and the following members won prizes for their exhibits from different labs.

1. Biochemistry Laboratory: 1. V. Durga Devi
2. P. Nagarajanya

2. Chemistry laboratory: 1. H. Yogitha
2. M. Mounica

3. Human Anatomy and physiology: 1. R. Sai Manasa
2. B. Prathyusha

3. K. Sai Sivaraj
4. A. Gopal



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53rd B.Pharmacy 7th semester Academic meeting

Date: 28-09-2018

Time: 4.30 PM.

Meeting called by: Prof. N. Rama Rao, Principal.

Meeting called for: B.Pharmacy 7th semester
progress of syllabus and to conduct
2nd sessional examinations. [Theory, practical and
open book]

Resolution:

1. Minutes of 52nd meeting was reviewed and approved.
2. The progress of syllabus in the 7th semester 2nd sessional exam is reviewed and the syllabus is completed all subjects for 2nd sessional exam.
3. It was also resolved to conduct revision class, Quiz and group discussion.
4. It was also resolved to conduct B.Pharmacy 7th semester 2nd sessional Theory, practical and open book examinations as per university schedule [Time table enclosed]

(i) Theory examination:

5-10-2018 - 9-10-2018

(ii) open book examination [Morning session]

10-10-2018 - 13-10-2018

(iii) practical examination [Afternoon session]

10-10-2018 - 12-10-2018



115
5. It was resolved to calculate the percentage of attendance for the period of 22-08-2018 to 2-10-2018

6. Minimum attendance as per the norm to be filled by the students to take examinations.

7. Instructions are given not to allow to write the 1st sessional examination who are not having 75% of attendance.

8. Academic activities of each subject from the AY - 2018-2019 C II / II B.Pharmacy 7th semester)

Subject	PPT's	videos	Q&A	Supportive		Students seminar
				Theory	Practical	
Pharmaceutics-III	10	3	2	2	2	5
Pharmacology-II	7	5	2	2	4	7
Pharmaceutical Analysis-II	10	06	01	01	02	12
Industrial Management Pharmaceutical Marketing	11	4	4	2	1	5

1. BVM ~~28/9/18~~ 2. ANB ~~28/9/18~~ 3. AEP ~~28/9/18~~ 4. SSK ~~28/9/18~~ 5. MVR ~~28/9/18~~
 6. DET 7. JNL ~~28/9/18~~ 8. GM: ~~28/9/18~~ 9. PSG ~~28/9/18~~ 10. GMM ~~28/9/18~~
 11. SHT ~~28/9/18~~ 12. NBP ~~28/9/18~~ 13. PP ~~28/9/18~~ 14. KVK ~~28/9/18~~



Principal
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Approved
Prof. N. Rama Rao
08/10/18
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All the faculty members of III/IV B. Pharmacy 5th semester are requested to attend the staff meeting at room no: 109 by 4.30 pm the discuss the following agenda.

Agenda :

1. Prosecution of 2nd sessional syllabus
2. Revision of classes
3. Monitoring of student attendance
4. Quiz and group discussions
5. 2nd Assignment topics
6. Any other

STUR : 1/25/10/18 ; VP : 2 ; CHS : [Signature] ; SKS : X
PSN : [Signature] ; BUR : 4 ; ANM : [Signature] ; KS : [Signature]
BS : [Signature] ; NSP : [Signature] ; PP : [Signature]

Resolutions:

1. Minutes of 52nd staff meeting was approved.
2. Syllabus for 2nd sessional theory and practicals of all subjects were reviewed and found to be as per the teaching plan and lesson plan for both the sections.
3. It was discussed and resolved to conduct open book exams as per the following schedule. It was also resolved to conduct 2nd sessional exams both theory and practicals as per the schedule.

Open book : 01.11.2018 to 06.11.2018

Practical 2nd sessional : 05.11.2018 to 06.11.2018

Theory 2nd sessional : 08.11.2018 to 13.11.2018

4. It was resolved to calculate the percentage of attendance for the period 05.9.2018 to 25.10.2018



5. Quiz and group discussions were conducted in all the subjects and prizes were distributed for the winners.

6. 2nd assignments were allotted to the students and one collected for evaluation.

7. Skill development programme on "Advances in manufacturing and quality control of solids" was organized for a period of 25 hours on 11/10/2018 to 13/10/2018. Test was conducted at the end of the programme. 1st and 2nd prizes were distributed and certificates were issued to all the participants.

1st prize winner : K. Mounika
K. Monisha

2nd Prize winners : N. Meghana
R. Rahul Salmen

8. Innovative teaching methods of each subject from 5/9/2018 to 31/10/2018 were as follows.

S.NO	Subject	PPT		Video		Q&T		Student Seminar	
		I	II	I	II	I	II	I	II
1	Pharmacognosy - I	08	08	05	05	03	02	14	18
2	Pharmaceutics - II	08	08	06	06	02	01	06	05
3	Ph. Biotechnology	05	05	03	03	01	01	04	04
4	Pharmacy practice	04	04	02	02	01	01	03	03
5	Ph. Quality Assurance	04	04	02	02	01	01	05	05



[Signature]
13/11/18

Approved by

[Signature]
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26-3-19

All the faculty members are requested to attend the staff meeting at Room No:109 by 4.30 PM to discuss the following agenda.

Agenda:

1. To review the status of the syllabus
2. Revision of classes
3. Monitoring of student attendance
4. Student enrichment programme
5. Industrial visit
6. Quiz and Group Discussion
7. IInd assignment Topics
8. Remedial classes
9. Sessional and open book examinations
10. Any others

- 1) Prof. NRR - 2) KNRK - 26/3/19 3) SKM - 26/3/19 4) AA - 26/3/19
 5) KS - 26/3/19 6) VD - 26/3/19 7) DND - 26/3/19 8) AK - 26/3/19
 9) MMKR - Hanish 26/3/19 10) MVR - 26/3/19 11) BVM - 26/3/19 12) GM - 26/3/19
 13) KNB - 26/3/19

Resolutions:

1. Minutes of 56th Staff meeting was approved.
2. Syllabus for II Sessional theory and practical exams of all subjects were reviewed and found to be as per the teaching plan and lesson plan for both sections.
3. It is resolved to conduct the revision classes of 2nd Sessional examination syllabus in all subjects.
4. It was discussed and resolved to conduct the 2nd Sessional exams both theory and practicals and open book exams as per the following schedule:



Open book exams : 04-03-19 to 08-03-19

2nd Sessional practical : 04-03-19 to 08-03-19

2nd Sessional Theory : 10-03-19 to 16-03-19

- 5 It was resolved to calculate the percentage of attendance for the period of 18-02-19 to 29-03-19.
- 6 student assignments were received and evaluated.
- 7 student Seminars were conducted and reviewed in all subjects.
- 8 It is resolved to organize ~~quiz~~ for

Section - I on 01-03-19

Section - II on 02-03-19.

- 9 It is resolved to organize ~~group~~ discussion for

Section - I on 02-03-19

Section - II on 01-03-19.

- 10 Skill development programme on "Entrepreneurship Skills" was organized for a period of 25 hrs on 14/3/19 to 16/3/19.
- 11 It was discussed and resolved to distribute the prizes for quiz and group discussion winners.
- 12 It was discussed to organize industrial visit to "Safe Parenterals, Gollapadu on 03-04-19 as a part of academic curricular activity.
- 13 The following ~~guest~~ lectures are conducted to enrich the knowledge for the students in different areas:

Date	Topic	Guest Speaker
1 04-2-19	physico chemical prop of drugs (Lipinski's rule)	Dr. Suresh Ramalingam
2 05-2-19	Parenteral Controlled drug delivery	Dr. Prasanna Sagar
3 11-2-19	Herbal Cosmetics	Dr. pulak Deb
4		

- 14 Innovative teaching methods of each subject from 15/2/19 to 29/3/19 were as follows:

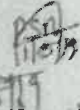
S.No	Subject	PPT		VIDEO		QET		Stu. Seminars	
		I	II	I	II	I	II	I	II
1.	ph. cal Chemistry - V	8	8	3	3	01	01	5	5
2.	Bio ph. ceutics & ph kinetics	04	04	04	04	01	01	06	06
3.	Pharmacognosy - II	04	04	03	03	01	01	05	05
4.	Social & Preventive Pharmacy	03	03	03	03	01	01	04	04

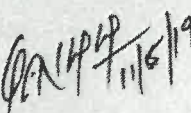
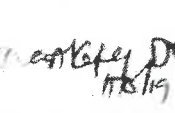
11/05/19
Saturday
4:30 PM

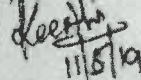
57. Teaching Staff Meeting

The following staff members are required to attend teaching staff meeting for I/VI Pharm.D at 4:30 pm in room no 308 with necessary documents to discuss the following agenda.

1. Progress of classwork for 3rd sessional (Syllabus, Lesson plan, Teaching plan, registers)
2. Students attendance
3. Remedial classes
4. Student Enrichment programmes
5. Mentorship and Meditation
6. Any other

Mrs. SR: 

Mr. GNR:  11/5/19 Mr. JVR:  11/5/19

Miss. AK:  11/5/19

Mrs PSN:  11/5/19

Mr. DV: 

Resolutions:

1. Minutes of 56th Teaching staff meeting of I/VI Pharm.D was approved.
2. The progress of classwork according to the teaching plan, lesson plans were reviewed for each subject and found to be satisfactory.
3. It is resolved to monitor the attendance of students periodically and counselled them to attend the classes regularly.




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4. It was discussed and resolved to conduct 3rd sessional theory Examinations from 20/06/19 to 26/06/19, Practicals 13/06/19 to 19/06/19 afternoon 1:45pm - 4:45pm, Open Book Exams from 13/06/19 to 19/06/19 morning 10:00am - 12:00am.

5. It was discussed and resolved to continue the classes with the help of **ICT resources** especially **ppts** and **video's**.

6. The progress of curricular and co-curricular activities were reviewed as follows. (from 24/02/19 to 11/05/19)

Subject name & Subject code	Ppt's	video's	Q&A	Student Seminars	Supp T/P	G.D	Faculty Sign
Human Anatomy & physiology PD1.1	3	2	1	2	1/1	1	<i>[Signature]</i>
Pharmaceutics PD1.2	2	2	2	3	0/1	1	NF
Medicinal Bio-chemistry PD1.3	3	1	1	2	-	1	<i>[Signature]</i>
Pharmaceutical organic chemistry PD1.4	03	03	1	7	1/2	2	<i>[Signature]</i>
Pharmaceutical inorganic chemistry PD1.5	2	2	1	2	1/1	1	<i>[Signature]</i>
Remedial Mathematics PD1.6	1	-	-	4	1	1	<i>[Signature]</i>

7. Entries of attendance registers up to 15/06/19 was reviewed.

8. It was resolved to calculate the percentage of attendance from the period of 11/03/19 to 15/06/19.



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63rd 10/10 B. Pharmacy (8th sem) Academic Meeting

Date: 10/03/2020 Time: 4.30 PM

Meeting called by: Prof. N. Rama Rao, Principal.

Meeting called for: 10/10 B. Pharmacy 8th semester
progress of syllabus and to
conduct theory and practical
exam

Agenda:

1. progress of syllabus
2. To conduct 1st sessional theory and practical Exam
3. Project
4. Practice school
5. Attendance
6. Any Other.

Resolution:

1. Minutes of previous meeting (62nd) was reviewed and approved.
2. It was resolved to conduct 1st sessional practical, Theory and Open book examination as per Academic Calendar
3. The progress of syllabus in the 8th semester for 1st sessional exam is reviewed and the syllabus is completed for all subjects for 1st sessional exam

(i) practical Examination : 16-03-2020-18-03-2020

Afternoon session
Principal

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(ii) Openbook Examinations (16-03-2020 to 18-03-2020)
(Fore Noon session)

(iii) Theory Examination (19-03-2020 to 23-03-2020)

4. It was also resolved to complete and submit their thesis book on or before 31-03-2020
5. It was also resolved to calculate the percentage of attendance from 23-01-2020 to 14-03-2020
6. Minimum attendance as per the norm to be filled by the student to take the examination
7. Instructions are given not to allow to write and sessional examination who are not having 75% of attendance
8. It was also resolved to conduct T and project review meeting on 24-03-2020
9. It was also resolved to submit practice school assignment (report) on - 31-03-2020
10. Academic activities of each subjects for AY 2019-2020 I/II B.Pharmacy 8th semester

Subjects	PPT's	Videos	Q&A's	Supportive		Student Semmar
				Theory	Practical	
1. Biostatistics and Research methodology	08	05	01	01	-	15
2. PC-V [Chemistry of Natural products]	14	04	02	03	-	18
3. ELECTIVE-I [Pharmacovigilance]	10	05	03	02	-	06
4. ELECTIVE-II [Pharmaceutical Regulatory sciences]	10	05	01	01	-	07

1. BVM 10/3/2020 2. KND 10/3/2020 3. PSN 10/3/2020 4. NLP 10/3/2020 5. PP 6

6. MMIC 11/3/2020 7. NLP 11/3/2020 8. YK 11/3/2020 9.

9. VP - 11/3/2020 10. MVR 11/3/2020 11. GNR

12. DES 13. JNL 14. VPP 15. 11/3/2020

15. KS 16. RS 17. SKAB 11/3/2020

18. AA 19. GR 11/3/2020



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09/06/2020

63rd Teaching staff meeting.

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This is to inform all the faculty dealing with I/VI Pharm.D to join zoom meeting to discuss the following agenda.

1. class work.
2. student attendance.
3. status of ICT's.
4. III - Sessional Examinations.
5. Quiz and Group discussion.
6. Others.

Resolutions:-

1. minutes of 62nd Teaching staff meeting were Approved
2. Progress of class work was reviewed and found that syllabus was completed in all the subjects for III - sessional Examinations.
3. student attendance was reviewed and it was found that all the students are having above 80% of attendance.
4. It is resolved to conduct Third sessional Examinations through online mode by using "Schoolify" open book Examinations from 15-June-2020 ; Theory Examinations from 22 June 2020 ; Practical Examinations from 28 June 2020.
5. Status of ICT's was reviewed and it was found that all the planned ICT's were completed in all the subjects.




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5. The progress of curricular and co-curricular activities were reviewed as follows.

From 02/12/19 to 10/02/20		No of Ppts	No of Videos	No of Q&A	No of S.S. Quiz	No of S.T/S.P	No of G.D	Signature
SUBJECT NAME & SUBJECT CODE	CODE							
Human Anatomy & Physiology	PD 1.1	03	03	-	02	01	01	G.S. Redhita 10/12/20
Pharmaceutics	PD 1.2	02	02	01	02	01	01	M. N. R. 10/12/20
Medicinal Bio-chemistry	PD 1.3	03	01	-	03, 01	02/01	01	J. S. R. 10/12/20
Pharmaceutical organic chemistry	PD 1.4	03	02	01	01	01	01	N. S. R. 10/12/20
Pharmaceutical inorganic chemistry	PD 1.5	03	02	01	01	01	02	S. Redhita 10/12/20
Remedial Biology	PD 1.6	01	01	01	01	01	02	S. Redhita 10/12/20
Remedial Mathematics	PD 1.6	01	01	-	01	01	01	M. N. R. 10/12/20

7. Entries up to 10/02/20 of attendance registers was reviewed.

8. It is discussed and resolved to strictly monitor the dress code of the student regularly by every faculty member in the college.

9. It was discussed and resolved to continue the classes with the help of ICT resources especially with ppts and videos.

10. It was resolved and discussed the students who are not understanding the concepts were counselled and recommended to attend tutorial classes regularly 4.40pm to 5.10pm.

Mrs NLP : M. N. R. 10/12/20 Mr IVR : J. S. R. 10/12/20 Mrs NS : S. Redhita 10/12/20

Mrs SR : S. Redhita 10/12/20 Mr G.S.B : G.S. Redhita 10/12/20 Miss AS : S. Redhita 10/12/20

Mr MNR : M. N. R. 10/12/20 Mr DET : M. N. R. 10/12/20



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6/8/2020

65th III IV B. pharmacy 5th semester staff meeting

All the faculty members are requested to attend the staff meeting through zoom online platform to discuss the following agenda

Agenda

- (1) Status of syllabus completion for 1st mid exam
- (2) To conduct the 1st sessional examination
- (3) Attendance of students
- (4) Any other

Resolution

- (1) Minutes of 64th meeting was approved
- (2) It was discussed regarding the progress of syllabus for 1st mid examination.
- (3) It was discussed and resolved to conduct the 1st sessional examination for theory through www.classmate.com as per following schedule.
- (4) It was decided exams will have multiple choice questions totaling 30.
- (5) Innovative teaching methods for each course were followed

1st sessional Theory exams (Online-Mode)

- (1) 03-09-2020 - Medical chemistry-II BP502T
- (2) 04-09-2020 - Industrial pharmacy-I BP502T
- (3) 05-09-2020 - Pharmacology-II - BP503T
- (4) 06-09-2020 - Pharmacognosy & phytochemistry - BP504T
- (5) 07-09-2020 - Pharmaceutical Jurisprudence BP505T



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course code	course	PPT's		video's		Supporting theory/Practical
BP501T & BP506P	Medicinal chemistry-II	12	12	4	4	01
BP502T & BP506P	Industrial pharmacy-II	14	14	15	15	01
BP503T & BP507P	pharmacology-II	12	12	05	05	01
BP504T & BP508P	Pharmacognosy & Phytochemistry-II	10	10	04	04	01
BP505T	Pharmaceutical Jurisprudence	7	7	01	01	00

(1) JNL Ingle (2) G V R (3) Dr. SK A B Juvale

(4) MATA J J (5) M V Y K



10016
28/8/2020
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15/07/2021

70th in IV B Pharmacy 6th semester
teaching staff meeting

All the faculty members are requested to attend the staff meeting to be held in room NO-109 to discuss the following agenda

- (1) Ind sessional examination
- (2) open book examination (pre final examination)
- (3) Monitoring the student attendance
- (4) Innovative teaching methods
- (5) Any others

Resolutions

- (1) Minutes of 69th was approved
- (2) It was discussed & resolved to conduct the Ind sessional theory & practical and open book examination
open book exams → 22-07-2021 to 24-07-2021
Theory exams → 26-07-2021 to 31-07-2021
Practical examinations → 02-08-2021 to 03-08-2021
- (3) Syllabus for the Ind sessional theory & practical examination was reviewed & found that it was to be in accordance with teaching plan, as well as revision were going on to revise the topics. Theory syllabus were covered by 60% syllabus in the month April, remain were completed in the offline Zoom platform.
- (4) It was also resolved to Counsell the student regarding maintain the social distance & wearing mask & usage of hand Sanitizer to prevent the spread of COVID-19 in the campus.

- (5) It was also resolved to encourage the student to participate in co-curricular and extra-curricular activities like quiz, group discussion and student seminars.
- (6) All practical were completed as in the month of April in offline mode only, and remaining theory class were completed in Zoom online class, that are revised for the student better understanding.



2021/07
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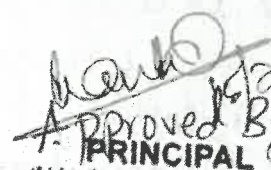
→ All students are actively participated in Group discussion as well as student seminar and quiz while organizing in the above mode. 73

Course code	course	PPT's	Videos	Supportive		Student Seminars
				T	P	
BP601T * BP607P	Medicinal chemistry - III	10	10	2	1	10
BP602T BP608P	Pharmacology - III	11	04	2		05
BP603T BP609P	Herbal drug technology	10	03	2	2	05
BP604T	Biopharmaceutics & pharmacokinetics	06	02	2	1	04
BP605T	Pharmaceutical Biotechnology	04	03	1	1	03
BP606T	Quality Assurance	10	04	01	-	07

1) Dr. ANBA ^{15/7/2021} (2) Dr. SIVR ^{15/7/2021} (3) Ms. JNL ^{15/7/2021} (4) Mrs. Gv. ^{15/7/21}
 5) Mr. JJA ^{15/7/2021} (6) Mr. MVR ^{15/7/2021} (7) Mr. P.P. ^{15/7/2021} (8) Mr. MSP




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